

**Moncks Corner Pediatrics, LLC**  
5000 Epson Plantation Drive, Suite B  
Moncks Corner, SC 29461-3979

**“Missed Appointment Policy”**

Dear Parent/Guardian,

The staff at Moncks Corner Pediatrics, LLC makes every effort to accommodate all your scheduling needs. In return we ask that you help us by keeping your appointments. If for any reason you should have a scheduling conflict, we will be happy to work with you in rescheduling the appointment at a more suitable time for your convenience.

Missed appointments without cancellation and rescheduling prevent the practice from providing for your health care needs. We ask that you show the same consideration by notifying our office at least 24 hours in advance, if you are unable to keep your schedule appointment. We would like to have the opportunity to offer that appointment to another patient in need of medical care.

As always, we are dedicated in providing healthcare to your children; however, failure to notify our office in advance from repeated missed appointments can and will result in dismissal from the practice...

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Patient

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Parent/Legal Guardian Signature

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/ /  
Date